

Developing ICT – Class Record Sheet

Level C (page 1)

I can:																			
Use the components of a ‘windows’ environment.																			
Use a computer securely and wisely.																			
Use a computer on a network.																			
Use another input device.																			
Create and edit a document using extended text handling features.																			
Create a text and graphics document using more sophisticated software..																			
Create a multimedia presentation, e.g. slide show or web page.																			
Understand the structure of a database.																			
Interrogate a database.																			
Create a simple database.																			
Produce reports independently.																			
Enter data into a simple spreadsheet																			
Access CD-ROMs independently.																			
Use a web browser independently.																			
Print selectively.																			

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Level C (cont.)

I can:																			
Manage own electronic communications, e.g. mailbox.																			
Show an awareness of the style of communication (genre).																			
Be aware of and describe issues surrounding responsible use.																			
Control an external device by giving instructions, e.g. turtle/roamer.																			
Use more complex simulation/adventure games.																			
Appreciate the personal and societal benefits of ICT.																			