Developing ICT – Class Record Sheet

Level A

I can:																	
Use a mouse to point and click.																	
Start up/shut down the computer.																	
Use a keyboard/concept keyboard.																	
Print by clicking the print button.																	
Save and retrieve work (with support)																	
Create, enter and amend one or more sentences.																	
Create a picture using simple software.																	
Add text to a picture.																	
Use non-computer databases.																	
Use simple computer databases.																	
Recognise that information is available electronically.																	
Show awareness that messages can be communicated electronically.																	
Give simple comparisons with telephone/post.																	
Follow directional instructions.																	